

## Mecosta County Park Commission Commission Meeting

The April 16, 2024, Commission Meeting of the Mecosta County Park Commission was called to order at Mecosta County Services Building at 5:00 PM by the Commission Chairman, Mr. Stanek.

### Roll Call

**Members Present:** Mrs. Bradstrom, Mr. Farrow, Mr. Griffith, Mr. Hatkowski, Mr. Johnson, Mr. Lambrix, Ms. Miller, Mr. Stanek and Mr. Vogel. **Member Absent:** Mrs. Strong. **Others Present:** Jeff Abel - Superintendent, Taylor Jutila - Operations Director, Jose Santiago - Operation Manager, Mary Hansen - HR Manager and Kathy Maclean - Administrative Clerk.

### Approval of Agenda

Hearing no objections the agenda stands approved as presented.

### Approval of Minutes

Mr. Vogel motioned, seconded by Mr. Griffith, to approve the minutes of the March 19, 2024, Park Commission meeting. Motion carried.

**Public Comment:** George, the Paris Park manager introduced himself to the Commissioners.

### Reports and Updates

#### Superintendent's Updates

The Superintendent updated the Commission on 17 current and completed projects, including:

**Servers for Park System** continues to move forward with the establishing of a mapped drive on each computer desktop.

**Trust Fund Grant Application** of the School Section Bathhouse/Playground renovation has been submitted and reviewed as complete by the DNR.

**Food Vendor for Brower** agreement has been completed with the same vendor as last season.

**Brown Trout Stocking** of the Muskegon River has taken place from Paris Park, 9,000 fish have been installed.

**Brower Park** Pine's area is testing a new site marker style using poured concrete and ground level composite numbers.

**Brower Playground** installation has been finalized, with this, the playground improvements system-wide have been completed.

**Brower DNR Grant Reimbursement** Our first request has been approved in the amount of \$152,015.66.

**Year to Date Park Report** was reviewed, noting revenue is lagging behind last year some and may be due to inflation and elevated gas prices.

**Dragon Trail** retail sales are being considered with each County having its own sale approach.

**Buckhorn Creek Dam Removal Update** Tree removal for the detour has been completed at a cost of \$8000, which is being paid through a grant. A \$24,000 quote for raising Consumers Power lines has been received. The AT&T fiber move/reinstallation is anticipated to cost \$35,000-\$50,000. The bridge installation will go out to bid Fall 2024 and the project is planned for 2025.

**Save the Ponds Group** Meeting notes were reviewed. Mr. Hatkowski updated the Commissioners regarding member task assignments, contacts that have been made, and partnering opportunities. **School Section Lake Expansion Updates** - new transformers and electric poles have been installed and the relocation of the dump station will be complete prior to the park opening. New campsites will be completed within a few weeks of the park's opening. **Brower Park Water Access** sidewalks have been poured, asphalt is scheduled for completion this Thursday and striping on Friday.

## **Committee Actions**

### **Finance**

**Toilet Paper Bids** reviewed. Mr. Farrow motioned seconded by Mrs. Bradstrom to accept the lowest bid from Sysco at \$51 per case. Motion carried with a unanimous roll call vote.

**Wood Vendor Bids** 4 bids have been received and reviewed. Mr. Lambrix motioned, seconded by Mr. Johnson to follow the wood vendor process as previously established. Motion carried.

### **Personnel**

**2024 Seasonal Staff Update** The HR Manager informed the Commissioners that we have completed the first day of training and currently have 2 positions left to fill. Software training will start on Wednesday.

## **Financial**

**Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year** - Reports were reviewed and discussed.

**Approval of Bills** – Mrs. Bradstrom motioned, seconded by Mr. Lambrix, to approve the bills in the amounts of \$85,059.15, \$22,465.12, \$7,912.72, \$40,760.59 and \$300. Motion carried with a unanimous roll call vote.

**Public Comment:** None

**Other Business: Next Monthly Commission Meeting** is scheduled for 5 PM, Tuesday, May 21, 2024, at the Mecosta County Services Building.

**Adjourned:** 5:40 PM

Respectfully Submitted,

Karla Miller  
Secretary